

SWCS Empire Chapter Council Meeting  
March 11, 2008, 10am, Auburn, NY

Present: Peter Wright, Brian Boerman, Brad Schwab, Dianna Power, Henry Kelsey, Bub Barra, Margaret Fusco, Josh Hornesky, Lisa Miller

1. Treasurer's Report – Brad Schwab and Lisa Miller
  - a. Lisa reviewed balance reports.
  - b. Brad met with Gary Latorrey, Lesko Securities, Binghamton, NY regarding investment of the chapter's endowment.
    - i. Mr. Latorrey gave Brad several options for investing. Many of the options include management and withdrawal fees.
  - c. Peter and Brad will work together to look for additional options for investing the funds.
2. Website – Brian Boerman
  - a. Brian met with Ancient Wisdom 3/7/08
  - b. Tentative Menus that will be available on the website will be (see attached site map provided by Brian):
    - i. Publications/Ordering
    - ii. About Us
    - iii. Contact Us
    - iv. Membership
    - v. Program & Activities
    - vi. News and Events
  - c. "Base Camp" – is used by Ancient Wisdom to communicate with the Chapter to get information needed for the website.
  - d. Corporate Sponsors – National SWCS is encouraging the use of corporate sponsors.
  - e. Next Steps: Review Site, Site Approval, Release of website
  - f. Action Item: Council Members must send Brian their bios and pictures ASAP
  - g. Action Item: Send Brian pictures of projects/events for posting to the website
3. Publications – Lisa Miller
  - a. Field Notebooks – Lisa ordered 600 binders & 750 inserts (sell for \$33 each)
  - b. Standards and Specs – 338 books in inventory (sell for \$60 each)
  - c. Design Manual – Lisa will be ordering 500 manuals (sell for \$42 each)
4. Scholarship – Josh Hornesky
  - a. Ron Fletcher Scholarship – Mark Burger, Peter Wright – mid-September timeline to get everything announced and have applications due by mid October or November.
    - i. Mark has tried to contact the Fletcher Family, with no response.
    - ii. As a result, we will give the Fletcher Family a deadline for selecting who receives the scholarships. If we do not hear from them, then SWCS will select the scholarship winner.
  - b. Josh wondered if there were any changes we wanted to make to the scholarship application or criteria, and whether we should change back to sending the checks directly to the students, or to the university.

- i. Overall response was to maintain existing application criteria.
  - ii. Decision was to change and send checks directly to students this year.
5. National SWCS Conference – Tucson, Arizona – 7/26/08-7/30/08 – Peter Wright
  - a. Last year the Chapter reimbursed members up to \$750 for members and \$1500 for the President.
  - b. Dianna moved that for 2008, the reimbursement be changed to \$1000 for up to 5 members and maintain the \$1500 for the President. Motion was carried.
  - c. Action Item – Dianna will email, first the council members, then all members of the chapter to let them know about this reimbursement opportunity.
6. Mini-Grant – Bill Keating
  - a. Bill was not able to attend Council meeting. See attached email and attachments instead.
  - b. Council was interested in getting more info from Bill on the history behind the mini-grant program before any decisions were made.
7. NYS Envirothon - 5/21-5/22/08 - SUNY Cobleskill, NY – Josh Hornesky
  - a. In prior years the chapter has donated \$1500 to the NYS Envirothon, it makes us a major contributor and the chapter's name is listed on the t-shirts.
  - b. Josh made a motion to donate \$1500 to the Envirothon; Motion Seconded by Bub Barra, motion was carried.
  - c. A request was made for the Envirothon committee to submit a report to the council once the event was complete. We will add this info to our SWCS website.
8. Next Meeting – Teleconference – 5/2/2008 – Peter Wright
9. Meeting Adjourned